

ENVIRONMENTAL QUALITY SPECIALIST

Purpose:

To actively support and uphold the City's stated mission and values. To provide highly complex technical expertise to department managers, facility managers, and supervisory staff regarding environmental regulations and issues; to develop and implement environmental programs and projects to ensure compliance with Federal, State and local regulations; to assess environmental regulatory compliance status for City facilities; to research and address environmental issues related to drinking water, wastewater, storm water, air quality, aviation, Tempe Town Lake, and other City programs and projects; to represent the City on technical committees and stakeholders groups related to environmental issues.

Supervision Received and Exercised:

Receives direction from the Environmental Program Supervisor or from other supervisory or management staff.

May exercise technical supervision over department employees or outside consultants relative to environmental quality matters.

Essential Functions:

Duties may include, but are not limited to, the following:

- Work with City Departments regarding internal compliance on environmental quality issues; provide technical assistance to City departments to facilitate understanding of environmental regulations.
- Coordinate environmental compliance assessments and provide compliance assistance to City facilities.
- Develop and implement environmental compliance and pollution prevention programs including, but not limited to, air, aviation, storm water, drinking water, and wastewater.
- Coordinate drinking water, wastewater, storm water, air, noise, and other monitoring activities to assess environmental impacts and regulatory compliance status.

CITY OF TEMPE

Environmental Quality Specialist (continued)

- Compile routine reports and conduct quality assurance/ quality control reviews of reports related to environmental issues; develop and update regulatory reporting forms as requirements change; assist with writing of annual reports for storm water, pretreatment, and other areas, as necessary.
- Maintain databases of water, wastewater, storm water, and other compliance reporting.
- Develop and implement public outreach programs and utility benchmarking programs related to environmental quality; coordinate statistical analyses of public education program results to assess effectiveness; compile reports of program results.
- Represent the City on environmental issues related to aviation and Sky Harbor Airport.
- Assist with the preparation and submittal of environmental permit applications as needed.
- Assist with development and updates of emergency response and emergency operations plans, storm water plans, sewage capacity management, operation, and maintenance (CMOM) plans, and other plans for Water and other departments.
- Perform related duties as assigned.

Minimum Qualifications:

Experience:

Four years of responsible experience in air quality, water quality, or environmental management, including compliance assessment for required environmental programs, implementing environmental programs required by permits or regulations, or implementing environmental public education programs.

Education:

Equivalent to a Bachelor's degree from an accredited college or university in science, public policy, environmental engineering, environmental sciences, environmental planning and management, or degree related to the core functions of this position.

Licenses/Certifications:

None

Examples of Physical and/or Mental Activities:

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(Pending)

Competencies:

(Pending)

Job Code: 328

Status: Exempt / Classified